9-1-1 ADDRESSING REQUIREMENTS

- 1. To apply for a new address, all applicants must contact the Harrison County Property Valuation Administrator. Office is located at 111 S. Main St, Ste 101, Cynthiana, KY 41031. The standard processing time for addressing is 7-10 working days.
- 2. Please install driveway/approach you intend to use for primary access to the property prior to applying. If the approach is moved after addressing occurs, a new 911 address will need to be assigned.
- 3. All splits of land must submit a Parcel ID Number or a legible copy of the plat at time of application.
- 4. Subdivisions must have street names (approved by the addressing coordinator) before plats may be filed. Addressing of subdivisions may take up to 3 weeks.
- 5. After all requirements are met, a confirmation letter will be mailed to the property owner at their current address.
- 6. If you have any questions, please contact The Harrison County Property Administrator's office.

Harrison County Property Valuation Administrator Cynthiana-Harrison County E-9-1-1 Addressing 111 S. Main St, Ste 101 Cynthiana, KY 41031 Phone (859) 234-7133 Fax (859) 234-7139

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